

**CERTIFICATION EXAMINATIONS
FOR
EQUINE INTERACTION PROFESSIONALS
(MENTAL HEALTH AND EDUCATION)**

Handbook for Candidates

2019 TESTING PERIOD

Application Deadline: September 25, 2019

First Day of Testing: Saturday, October 26, 2019

Last Day of Testing: Saturday, November 9, 2019



PROFESSIONAL TESTING CORPORATION® 1350 BROADWAY • SUITE 800 • NEW YORK, NY 10018

VISION

Promote professional credibility and achieve public confidence in the transformative value of equine-human interaction.

MISSION

The mission of the Certification Board for Equine Interaction Professionals is to acknowledge the professional identity, integrity, and excellence of equine interaction professionals by offering the most comprehensive and independent certification ensuring safety and value to and for qualified educators, mental health counselors, psychotherapists, and Equine colleagues.

VALUES

- ◆ Integrity
- ◆ Compassion
- ◆ Excellence
- ◆ Respect
- ◆ Collaboration

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This handbook contains necessary information about the Certification Examinations for Equine Interaction Professionals (CBEIP). Please retain it for future reference. Candidates are responsible for reading these instructions carefully. This handbook is subject to change.

PURPOSES OF CERTIFICATION

The Certification Board for Equine Interaction Professionals promotes voluntary, independent certification, by examination and verification of professional experience for those who incorporate equines into their mental health or education practice. Certification focuses specifically on the individual, and is one indication of current competence in the specialized field of equine interaction services. Certification of equine mental health and education professionals provides formal recognition of basic knowledge in this field.

Certification provides a benchmark of sufficient knowledge, documented by the passing of a comprehensive examination by an independent certifying organization, and demonstrates mastery in the specialized field of equine interaction practice.

Certification identifies equine interaction professionals to potential clients, insurers, discipline-specific professional boards, referring agencies, and the general public as signifying professionalism, specialized training and knowledge in the field of equine interaction.

REASONS FOR CERTIFICATION

1. To provide documented evidence of examination for professionals by an independent professional certifying organization and being found to possess sufficient knowledge about the specialized field of equine interaction services in mental health or education.
2. To establish a benchmark of knowledge required for certification of professionals who provide equine interaction services in mental health or education.
3. To provide reinforcement for continued personal and professional growth in the field.
4. To provide a resource to easily access highly qualified equine interaction service providers.
5. To provide a network, direction and focus for new professionals in the field seeking to increase their levels of knowledge and skill.
6. To promote safe practice by ensuring that certified providers possess minimum education and knowledge, and participate in required continuing education.
7. To increase the integrity of the field of equine interaction services in mental health and education.

ELIGIBILITY REQUIREMENTS

ELIGIBILITY FOR CERTIFIED EQUINE INTERACTION PROFESSIONAL IN MENTAL HEALTH

Candidates may apply for the Certified Equine Interaction Professional in Mental Health (CEIP-MH) credential if they:

- are licensed or have applicable certification to practice psychotherapy (counseling, social work, substance abuse counseling, pastoral counseling, etc.) in the state where they provide services
- have a minimum of three (3) years of professional service or full time equivalent experience in the field of mental health services.
- have at least 1000 hours of documented delivery of mental health services incorporating horses
- have at least 100 hours total of documented education and training in the following categories:
 - Direct facilitation training in equine interaction work (40 hours minimum)
 - Attendance at equine interaction conference, workshop, or method training (40 hours minimum)
 - Formal training in equine behavior/horsemanship (20 hours minimum)

Submit:

- CEIP Application form
- Resume or Curriculum Vitae
- Copy of current license or appropriate mental health certification to practice
- Certification fee

ELIGIBILITY FOR CERTIFIED EQUINE INTERACTION PROFESSIONAL IN EDUCATION

Candidates may apply for the Certified Equine Interaction Professional in Education (CEIP-ED) credential if they:

- have a minimum of a Bachelor's Degree in education, human services, or in related fields (additional areas for consideration are: management and personnel development, leadership studies, outdoor experiential education, faith based education, expressive arts education) OR certification from a recognized coaching program
- have a minimum of three (3) years of professional service or full time equivalent experience in the field of human education or coaching
- have at least 1000 hours of documented delivery of education or coaching services incorporating horses
- have at least 100 hours total of documented education and training in the following categories:
 - Direct facilitation training in equine interaction work (40 hours minimum)
 - Attendance at equine interaction conference, workshop, or method training (40 hours minimum)
 - Formal training in equine behavior/horsemanship (20 hours minimum)

Submit:

- CEIP Application form
- Resume or Curriculum Vitae
- Copy of Bachelor's Degree Diploma OR certification from coaching program
- Certification fee

COMPLETION OF APPLICATION

Complete or fill in as appropriate ALL information requested on the application form. Mark only one response unless otherwise indicated. The application form consists of three (3) pages.

NOTE: The name you enter on your Application must match exactly the name listed on your current government issued photo ID such as driver's license or passport. Do not use nicknames or abbreviations.

Candidate information: starting at the top of the application, print your name, address, daytime phone number, evening phone number, e-mail address, employer, and current medical/clinical license if applicable in the appropriate row of empty boxes.

Eligibility and background information: all questions must be answered. Mark only one response unless otherwise indicated.

Optional information: these questions are optional. The information requested is to assist in complying with equal opportunity guidelines and will be used only in statistical summaries. Such information will in no way affect your test results.

Candidate signature: when you have completed all required information, sign and date the application in the space provided.

Mail the Application with the appropriate fee (see Fees on page 6) by the deadline shown on the cover of this Handbook to:

**Certification Board for Equine Interaction Professionals
c/o Libby Smith
152 Heidi Lane
Chino Valley, AZ 86323**

ATTAINMENT OF CERTIFICATION

Candidates who meet the application criteria and pass the exam will be granted status as a Certified Equine Interaction Professional - Mental Health (MH) or a Certified Equine Interaction Professional – Education (ED). They are eligible to use the registered designation "CEIP-MH" or "CEIP-ED" after their names and will receive proof of certification from the CBEIP. A registry of all CEIPs will be maintained by the CBEIP and certificants may be referenced in its publications.

Certification as a CEIP is in effect for a period of three (3) years at which time the candidate shall either meet the current continuing education requirements or retake and pass the current examination.

RECERTIFICATION

To maintain the Certified Equine Interaction Professional designation, mental health and education professionals are required to recertify every three years.

- Spring exam candidates are to submit recertification applications postmarked on or before July 31 of the third year after initial certification or the third year after recertification.
- Fall exam candidates are to submit recertification applications postmarked on or before December 31 of the third year after initial certification or the third year after recertification.

CBEIP will send recertification information and application materials to candidates six months prior to the deadline.

If you are beginning your recertification application late, or are concerned you might be late, contact the Certification Board for Equine Interaction Professionals c/o Libby Smith, 152 Heidi Lane, Chino Valley, AZ 86323, info@cbeip.org. Please note that if certification has already lapsed you may become certified again by completing the full certification process.

The Certification Board for Equine Interaction Professionals recognizes that extraordinary circumstances may result in a CEIP's inability to complete the recertification requirements within the designated time period. At such time, the CEIP must submit a written request for an extension stating the nature of their circumstances. Such requests will be reviewed on a case-by-case basis and the CEIP will be notified of the decision within 30 days of the receipt of their request. All or part of the appropriate late fee may be assessed.

Methods for Recertification

There are two methods for recertification:

- 1) Through continuing education
- 2) Through recertification

1. Recertification Through Continuing Education

In order to recertify through continuing education you must accumulate 40 continuing education units (CEUs) during your certification period. One continuing education equals one hour of completed education. Your certification period is the three-year period beginning on the date of certification. Note that CEUs in excess of 40 will not be carried over into a new certification period.

CEUs must be completed in the following categories:

- Receiving direct facilitation training in equine interaction work (10 CEUs minimum)
- Attending or presenting at an equine interaction conference, workshop, or method training (20 CEUs minimum)
- Receiving formal training in equine behavior/horsemanship (10 CEUs minimum).

Documentation of CEUs must include verification of attendance.

Submit:

- CEIP Recertification Application form
- Signed CBEIP Code of Ethics
- Documentation verifying your attendance at CEU event
- Certification fee: \$150

The CBEIP does not endorse any specific instructor, school, or commercial entities, nor does it make any representation, warranty or guarantee as to any participant's satisfaction with any of the included events. CBEIP expressly disclaims liability for damages of any kind arising from participation.

2. Recertification Through Examination

To recertify by re-examination, submit the application packet, pay all fees and arrange to take the exam when receiving your Eligibility Notice (as if it is the first time you are seeking certification). Please note that you will not use the recertification packet.

REVOCATION OF CERTIFICATION

Certification will be revoked for any of the following reasons:

1. Falsification of information in an application.
2. Breach of ethical standards of professional practice.
3. Misrepresentation of certification status.

If an individual wishes to challenge revocation of board certification they may do so by addressing the CBEIP Appeals Committee in writing.

FEES

Please note: Fees are NOT refundable.

Application Fee for the Certification Examinations for Equine Facilitated Interaction Professionals:	\$310.00
Recertification via Examination Fee:	310.00
Recertification via Continuing Education Fee:	150.00

A candidate who applies to take the examination but then wishes to take it during a different testing period may be granted a one-time deferment to the immediate next testing period if the candidates requests the deferment in writing and submits the transfer fee of \$225 to the CBEIP. Only one deferment will be permitted. The candidate is responsible for contacting PSI and canceling the examination appointment, if one has been made.

Payment

MAKE CHECK OR MONEY ORDER PAYABLE TO: Certification Board for Equine Interaction Professionals

Visa, MasterCard, and American Express are also accepted. Please complete the Credit Card Payment section on the Application. DO NOT SEND CASH.

EXAMINATION ADMINISTRATION

The examination is administered at computer-based testing facilities managed by PSI. PSI has several hundred testing sites in the United States, as well as Canada. Scheduling is done on a first-come, first-serve basis after candidates receive their Scheduling Authorization. To find a testing center near you please visit: <http://www.ptcny.com/cbt/sites.htm> or call PSI at (833) 207-1288. You will not be able to schedule your examination appointment until you have received a Scheduling Authorization email from notices@ptcny.com.

ONLINE TUTORIAL

A testing tutorial document can be viewed, free of charge, online. Please visit www.ptcny.com/cbt/demo.htm. This document can give you an idea about the features of online testing.

SCHEDULING YOUR EXAMINATION APPOINTMENT

Within six weeks prior to the first day of the testing period, you will be sent a Scheduling Authorization via email from notices@ptcny.com. Please ensure you enter your correct email address on the application. If you do not receive a Scheduling Authorization at least three weeks before the beginning of the testing period, contact the Professional Testing Corporation at (212) 356-0660. Scheduling Authorization emails may be misdirected to a spam or junk mail folder. Please add notices@ptcny.com to your contacts or email safe sender list.

The Scheduling Authorization will indicate how to schedule your examination appointment as well as the dates during which testing is available. Appointment times are first-come, first-serve, so schedule your appointment as soon as you receive your Scheduling Authorization in order to maximize your chance of testing at your preferred location and on your preferred date.

You MUST present your current driver's license, passport, or U.S. military ID at the test center. Temporary, paper driver's licenses are not accepted. The name on your Scheduling Authorization must exactly match the name on your photo I.D. PTC also recommends you bring a paper copy of your Scheduling Authorization and your PSI appointment confirmation with you to the testing center.

After you make your test appointment, PSI will send you a confirmation email with the date, time and location of your exam. Please check this confirmation carefully for the correct date, time and location. Contact PSI at (833) 207-1288 if you do not receive this email confirmation or if there is a mistake with your appointment.

- **It is your responsibility as the candidates to contact PTC if you have not received your Scheduling Authorization at least three weeks prior to the start of the testing period.**
- **It is your responsibility as the candidate to call PSI to schedule the examination appointment.**
- **It is highly recommended that you become familiar with the testing site.**
- **Arrival at the testing site at the appointed time is the responsibility of the candidate. Please plan for weather, traffic, parking, and any security requirements that are specific to the testing location. Late arrival may prevent you from testing.**

CHANGING YOUR EXAMINATION APPOINTMENT

If you need to cancel your examination appointment or reschedule to a different date within the three-week testing period you must contact PSI at (833) 207-1288 no later than noon, Eastern Standard Time, of the second business day PRIOR to your scheduled appointment.

PSI does not have the authority to authorize refunds or transfers to another testing period. Please see the Fees section on page 6 for more information on moving your exam to a new testing period.

SPECIAL NEEDS

CBEIP and PTC support the intent of and comply with the Americans with Disabilities Act (ADA). PTC will take steps reasonably necessary to make certification accessible to persons with disabilities covered under the ADA. Special testing arrangements may be made upon receipt of the Application, examination fee, and a completed and signed Request for Special Needs Accommodations Form, available from www.ptcny.com or by calling PTC at (212) 356-0660. This Form must be uploaded with the online application at least EIGHT weeks before the testing period begins. Please use this Form if you need to bring a service dog, medicine, food or beverages needed for a medical condition with you to the testing center.

Only those requests made and received on the official Request for Special Needs Accommodations Form (found at www.ptcny.com) will be reviewed. Letters from doctors and other healthcare professionals must be accompanied by the official Form and will not be accepted without the Form.

Information supplied on the Request for Special Accommodations Form will only be used to determine the need for special accommodations and will be kept confidential.

RULES FOR THE EXAMINATION

1. All Electronic devices that can be used to record, transmit, receive, or play back audio, photographic, text, or video content, including but not limited to, cell phones, laptop computers, tablets, Bluetooth devices; wearable technology such as smart watches; MP3 players such as iPods; pagers, cameras and voice recorders are not permitted to be used and cannot be taken in the examination room.
2. No books or reference materials may be taken into or removed from the examination room.
3. No questions concerning content of the examination may be asked during the testing period. The candidate should read carefully the directions that are provided on screen at the beginning of the examination session.
4. Candidates are prohibited from leaving the testing room while their examination is in session, with the sole exception of going to the restroom.
5. Bulky clothing, such as sweatshirts (hoodies), jackets, coats and hats, except hats worn for religious reasons, may not be worn while taking the examination.
6. All watches and "Fitbit" type devices cannot be worn during the examination. It is suggested that these items are not brought to the test center.

REPORT OF RESULTS

Candidates will be notified in writing by PTC approximately four weeks after the close of the testing period whether they have passed or failed the examination. Scores on the major areas of the examination and on the total examination will be reported. Successful candidates will also receive certificates from the Certification Board for Equine Interaction Professionals.

REEXAMINATION

The Certification Examinations for Equine Interaction Professionals may be taken as often as desired upon filing of a new Application and fee. There is no limit to the number of times the examination may be repeated

CONFIDENTIALITY

1. The Certification Board for Equine Interaction Professionals will release the individual test scores ONLY to the individual candidate.
2. Any questions concerning test results should be referred to the Certification Board for Equine Interaction Professionals or the Professional Testing Corporation.

CONTENT OF EXAMINATION

1. The Certification Examinations for Equine Interaction Professionals are computer-based examinations composed of a maximum of 150 multiple choice, objective questions with a total testing time of three (3) hours.
2. The content for the examinations is described in the Content Outlines starting on page 10.
3. The questions for the examinations are obtained from individuals with expertise in equine interaction (from mental health professionals for the mental health examination and from education professionals for the education examination). They are reviewed for construction, accuracy, and appropriateness by the Certification Board for Equine Interaction Professionals.
4. The Certification Board for Equine Interaction Professionals, with the advice and assistance of the Professional Testing Corporation, prepares the examinations.
5. The Certification Examinations for Equine Interaction Professionals will be weighted in approximately the following manner:
 - I. Assessment, Evaluation, and Planning..... 25%
 - II. Facilitator Skills..... 60%
 - III. Administration and Risk Management 15%

SCORING PROCEDURE

Prior to administration of the examinations, representatives from the Certification Board for Equine Interaction Professionals and the Professional Testing Corporation meet to review all test items for accuracy. At this meeting, the passing score for the examinations are set using recognized psychometric methods. The passing score represents the number of test items determined necessary for the candidate to answer correctly to be considered as having minimal basic knowledge of the equine interaction profession.

In order to protect the security and integrity of the certification examinations, neither the Certification Board for Equine Interaction Professionals nor the Professional Testing Corporation will release examination items, candidate responses, or keys to any candidate or agency.

CONTENT OUTLINES

CONTENT OUTLINE – MENTAL HEALTH

I. ASSESSMENT, EVALUATION, AND PLANNING

- A. Assessment of facility
 1. Compliance with current professional standards
 2. Laws related to client confidentiality
 3. Therapeutic environment
 4. Participant privacy
 5. Facility practices
- B. Assessment of clients
 1. Initial intake process
 - a. Client appropriateness for equine interaction services
 - b. Contraindications and precautions
 - c. Assessment of risk to self and others
 - d. Functional capacity and relevant domains
 - i. Cognitive
 - ii. Emotional
 - iii. Physical
 - iv. Spiritual
 2. Client informed consent
 3. Disclosure of inherent risks
 4. Gathering of psychological, social, medical history
 5. Documentation of client goals
 6. Limits of confidentiality (mandated reporting)
- C. Development and writing of treatment plan
 1. Design session/activities
 2. Match interactions to client goals
 3. Level and number of support staff needed
 4. Appropriateness of volunteer support
 5. Consult with other experts, such as an equine professional
- D. Implementation of treatment plan
 1. Adaptation of session design to immediate circumstances
 2. Debrief session with client

- E. Post session evaluation and review
 - 1. Relate equine interactions to treatment plan
 - 2. Discuss results with team members
 - 3. Document session/measure progress
 - 4. Coordinate with external service providers/referents
 - 5. Facilitate closure with client

II. FACILITATOR SKILLS

- A. Interpersonal relationship skills
 - 1. Basic counseling skills and theories
 - 2. Respecting boundaries
 - 3. Impact of session on the client
 - 4. Recognizing therapeutic moments
- B. Equine knowledge and skills
 - 1. Equine ethology
 - a. Equine physiology
 - b. Equine psychology
 - c. Equine communication and herd dynamics
 - d. Equine/human bond
 - 2. Interpretation of equine behavior with clients
 - a. Use of metaphor and analogy
 - b. Projection between equine and human
 - c. Recognizing equine stressors
 - 3. Equine training and handling
 - a. Training
 - b. Consistency
 - c. Physical needs
 - d. Equine health and behavior histories
 - e. Basic equine care and maintenance
 - f. Basic equine knowledge
 - g. Impact of session on equine(s)
- C. Safety protocols/Risk management
 - 1. Safe behavior of humans around equines
 - 2. CPR/First Aid skills
 - 3. Safety resources
 - 4. Intervention techniques
 - 5. Written emergency plan
- D. Ethical Considerations
 - 1. Equines
 - 2. Humans
 - a. Professional and personal development
 - b. Awareness of limits and skills
 - 3. Code of Ethics - CBEIP
- E. Collaboration with therapeutic team

III. ADMINISTRATION AND RISK MANAGEMENT

- A. Documentation
 - 1. Releases
 - 2. Crisis plans
 - 3. OSHA
 - 4. ADA
 - 5. Emergency management plans
 - 6. Accreditation
 - 7. Policies and procedures
- B. Confidentiality and privacy
 - 1. Interns, volunteers, and paraprofessionals
 - 2. Public relations, media, and marketing issues (i.e. use of photos)
 - 3. Visitor protocols
 - 4. HIPAA
- C. Insurance compliance
 - 1. General and professional liability issues
 - 2. Equine liability laws
- D. Business and personnel management

CONTENT OUTLINE – EDUCATION

I. ASSESSMENT, EVALUATION, AND PLANNING

- A. Assessment of facility
 - 1. Compliance with standards
 - 2. Laws related to participant confidentiality
 - 3. Industry compliance standards
 - 4. Educational environment
 - 5. Participant privacy
 - 6. Facility practices
- B. Assessment of participants
 - 1. Initial intake process
 - a. Participant appropriateness for equine interaction services
 - b. Contraindications and precautions
 - c. Assessment of risk to self and others
 - d. Functional capacity and relevant domains
 - i. Cognitive
 - ii. Emotional
 - iii. Physical
 - iv. Spiritual
 - 2. Parameters for experiential education
 - 3. Disclosure of inherent risks
 - 4. Gathering of medical history, individualized education plan (IEP), etc.
 - 5. Documentation of participant goals
 - 6. Limits of confidentiality (mandated reporting)
- C. Development and writing of participant education plan
 - 1. Design session/activities
 - 2. Match interactions to participant goals
 - 3. Level and number of support staff needed
 - 4. Appropriateness of volunteer support
 - 5. Consult with other professionals
- D. Implementation of education plan, goals, and objectives
 - 1. Consult with staff regarding equine interactions
 - 2. Adapt session design to immediate circumstances
 - 3. Debrief session with participant
- E. Post session evaluation and review
 - 1. Relate equine interactions to participant education plan, goals, and objectives
 - 2. Discuss results with team members
 - 3. Document session/measure progress
 - 4. Coordinate with stakeholders/referents
 - 5. Facilitate closure with participants

II. FACILITATOR SKILLS

- A. Interpersonal relationship skills
 - 1. Respecting boundaries
 - 2. Impact of session on the participant
 - 3. Recognizing educational moments
- B. Equine skills
 - 1. Equine ethology
 - a. Equine physiology
 - b. Equine psychology
 - c. Equine communication and herd dynamics
 - 2. Interpretation of equine behavior with participants
 - a. Use of metaphor and analogy
 - b. Projection between equine and human
 - c. Recognizing equine stressors
 - 3. Equine handling
 - a. Training
 - b. Physical needs
 - c. Basic equine care and maintenance
 - d. Basic equine knowledge
 - e. Impact of session on equine(s)
- C. Safety protocols/Risk management
 - 1. Safe behavior of humans around equines
 - 2. CPR/First Aid skills
 - 3. Safety resources
 - 4. Intervention techniques
 - 5. Written emergency plan
- D. Knowledge of existing industry standards and ethics
 - 1. Equine
 - 2. Humans
 - a. Professional and personal development
 - b. Awareness of limits and skills
 - 3. Code of Ethics - CBEIP
- E. Collaboration with education team

III. ADMINISTRATION AND RISK MANAGEMENT

- A. Documentation
 - 1. Releases
 - 2. Crisis plans
 - 3. OSHA
 - 4. ADA
 - 5. Emergency management plans
 - 6. Accreditation
 - 7. Policies and procedures
- B. Confidentiality and privacy
 - 1. Interns, volunteers, and paraprofessionals
 - 2. Public relations, media, and marketing issues (i.e. use of photos)
 - 3. Visitor protocols
 - 4. HIPAA
- C. Insurance compliance
 - 1. General and professional liability issues
 - 2. Equine liability laws
- D. Business and personnel management

SAMPLE QUESTIONS

In the following questions, choose the one best answer.

1. When approaching an equine for the first time, it is usually best to touch it on the

1. face.
2. flank.
3. neck/shoulder.
4. barrel/stomach.

2. When first startled, an equine's natural reaction is to

1. run.
2. kick.
3. faint.
4. freeze.

3. Which of the following is the best way a new behavior can be learned?

1. Ask for help from others
2. Practice the new behavior
3. Write down everything about the new behavior
4. Practice the old behavior in order to better understand it

4. How many beats are in a walk?

1. 2
2. 3
3. 4
4. 5

CORRECT ANSWERS TO SAMPLE QUESTIONS

1. 3; 2. 1; 3. 2; 4. 3

APPLICATION CHECKLISTS

CEIP-MH

- CEIP Application form
- Signed CBEIP Code of Ethics
- Resume or Curriculum Vitae
- Copy of current license or appropriate mental health certification to practice
- Certification fee

CEIP-ED

- CEIP Application form
- Signed CBEIP Code of Ethics
- Resume or Curriculum Vitae
- Copy of Bachelor's Degree Diploma OR coaching certification
- Certification fee

Recertification Checklist

- CEIP Recertification Application form
- Signed CBEIP Code of Ethics
- Documentation verifying your attendance at CEU event
- Certification fee



CBEIP CODE OF ETHICS

The Certified Equine Interaction Professional will:

1. Hold paramount the safety and health of people and animals in the performance of professional duties; and exercise the obligation to advise clients, students, employers, employees, bystanders, and appropriate authorities of danger and unavoidable risks.
2. Maintain honesty, fairness, impartiality, and act with responsibility and integrity.
3. Avoid all conduct or practice that is likely to discredit the profession or deceive the public.
4. Accept responsibility to maintain and continue one's professional development and competence.
5. Act in a manner free of bias including but not limited to with regard to religion, ethnicity, gender, age, national origin, disability, or sexual orientation.
6. Adhere to the highest standards of practice and ethics of one's own professional field of mental health and/or education.
7. Adhere to the highest standards of practice and ethics of the equine interaction professional organization to which the certification holder belongs.
8. Abide by all country/federal and state/providence laws and act, when necessary, as a mandated reporter.
9. Acknowledge and respond to the necessity of responsible care for their equine colleagues, recognizing the unique character, psychology, physiology, behavior and nature of the equine.
10. Offer services only within the scope of his/her practice, competence, education, training and expertise.
11. Avoid actions that falsify or misrepresent one's professional qualifications.
12. Avoid dual relationships with clients or former clients in which there is a risk of exploitation or potential harm to the client. In situations where dual relationships are unavoidable, the certification holder is responsible for setting clear, appropriate and sensitive boundaries. Sexual involvement with a client or former client is inappropriate and unethical.
13. Promote change in the lives of participants only related to the issue(s) the certification holder is charged with and/or promote general learning and growth. Clients will not be pressed to adopt beliefs and behaviors that reflect the certification holder's value system rather than their own.
14. Abide by this code of ethics and all other codes of ethics and standards related to the certification holder's practice by discussing suspected ethical concerns with the individuals involved and/or reporting by letter infractions of ethical standards to appropriate sources.

Signature: _____ Date: _____



Application for Registered Equine Interaction Professionals (REIP) (Mental Health and Education)

PLEASE NOTE: THIS IS NOT THE APPLICATION FOR EXAMINATION or THE CERTIFICATION CREDENTIAL

MARKING INSTRUCTIONS: This form will be scanned by computer, so please make your marks heavy and dark, filling the circles completely. Please print uppercase letters and avoid contact with the edge of the box. See examples provided.



Correct: [circles with solid black fill] Incorrect: [circles with various marks like X, checkmark, or partial fill]

Candidate Information

Please enter your Name exactly as it appears on your current Government-Issued Photo I.D.

Mr. Mrs. Ms. Dr. First Name [grid] Middle Initial [grid]

Last Name [grid] Suffix (Jr., Sr., etc.) [grid]

Home Address - Number and Street [grid] Apartment Number [grid]

City [grid] State/Province [grid] Zip/Postal Code [grid]

Daytime Phone [grid] - [grid] - [grid] Evening Phone [grid] - [grid] - [grid]

Email Address (Please enter only ONE email address. Use two lines if your email address does not fit in one line.) [grid]

Registration

PLEASE NOTE: THIS IS NOT THE APPLICATION FOR EXAMINATION or THE CERTIFICATION CREDENTIAL

A. FOR WHICH REGISTRATION ARE YOU APPLYING?

[] REIP-CEIP - Mental Health [] REIP-CEIP- Education

B. HAVE YOU TAKEN THIS REGISTRATION BEFORE?

[] No [] Yes If yes, indicate month, year, and name under which the registration was taken.

Date (month/year): _____

Name: _____

C. HAVE YOU EVER BEEN CERTIFIED AS A CEIP BY CBEIP?

[] No [] Yes If yes, please provide your most recent CEIP Certificate Number and Expiration Date (Attach copy of certificate)

Certificate Number [grid] Expiration Year [grid] / Month [grid]

[grid]

Eligibility and Background Information

A. CURRENT PROFESSION (darken only one response)

- Drug and Alcohol Counselor, Pastoral Counselor, Mental Health Counselor, Special Education, Behavior Addictions Counselor, Primary School Teacher, Clinical Social Worker, Secondary School Teacher, Psychiatric Nurse, Coaching, Psychologist, Vocational Teacher, Psychiatrist, College Professor, LMFT, Other (please describe), School Psychologist

B. HIGHEST ACADEMIC LEVEL ACHIEVED:

- Bachelor's Degree, Master's Degree, Doctorate

C. ARE YOU A MEMBER OF EGEA? [] No [] Yes

D. ARE YOU A MEMBER OF EAGALA? [] No [] Yes

E. ARE YOU MEMBER OF PATH? [] No [] Yes

F. HAVE YOU EVER CARED FOR YOUR OWN HORSE? [] No [] Yes

G. HAVE YOU EVER RECEIVED FORMAL RIDING INSTRUCTION? [] No [] Yes

(Continue on page 2)





Application for Registered Equine Interaction Professionals (REIP) *(Mental Health and Education)*

Eligibility and Background Information

H. DO YOU HAVE ANY RECOGNIZED RIDING INSTRUCTION CREDENTIALS?

No Yes

If yes, what are they? _____

I. HAS YOUR LICENSE OR TEACHING CERTIFICATE EVER BEEN REVOKED OR RESCINDED?

If yes, please attach an explanatory statement.

No Yes

J. HOURS OF COURSES/ TRAINING IN THE LAST THREE YEARS:

Total Education/Training Hours from Page 3

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Enter whole numbers only

K. NUMBER OF HOURS OF EXPERIENCE:

Total Experience Hours from Page 3

--	--	--	--	--	--	--

Enter whole numbers only

Equine Related Experience Hours from Page 3

--	--	--	--	--	--	--

Enter whole numbers only

Optional Information

Note: Information related to race, age, and gender is optional and is requested only to assist in complying with general guidelines pertaining to equal opportunity. Such data will be used only in statistical summaries and in no way will affect your certification.

Race:

- African American
- Asian
- Hispanic
- Native American
- White
- Other

Age Range:

- Under 25
- 25 to 29
- 30 to 39
- 40 to 49
- 50 to 59
- 60+

Gender:

- Male
- Female

Candidate Signature *(Please fill all three pages of this application before signing below)*

I have read the Handbook for Candidates and understand I am responsible for knowing it's contents. I certify that the information given in this Application is in accordance with Handbook instructions and is accurate, correct, and complete.

CANDIDATE SIGNATURE: _____ **DATE:** _____

CREDIT CARD PAYMENT **If you want to charge your application fee on your credit card provide all of the following information.**

Name (as it appears on your card): _____

Address (as it appears on your statement): _____

Charge my credit card for the total fee of: \$ _____

Expiration date (month/year): _____ / _____

Card type: Visa MasterCard American Express

Card Number: _____

SIGNATURE: _____

FOR OFFICE USE ONLY

Date

Fee: _____

CC Check

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Application for Registered Equine Interaction Professionals (REIP) *(Mental Health and Education)*

Please fill these tables and sign at the bottom of the page.

Education/Courses/Training Table: List education/training in the field of equine interaction mental health or education, the date you took the course /training and number of hours.
(Please refer to the Handbook for Candidates for minimum requirements)

<i>Dates</i>	<i>Courses/Training</i>	<i>Hours</i>
<i>Total hours</i>		

Experience Table: List the experience you have obtained. Enter dates, name of facilities and number of hours worked.

<i>Dates</i>	<i>Facilities</i>	<i>Equine-Related Hours</i>	<i>Total Hours</i>
<i>TOTAL</i>			

I certify that the information given in this Application is in accordance with Handbook instructions and is accurate, correct, and complete.

Candidate Signature: _____ Date: _____

Print name: _____ Applying for : REIP-MH REIP-ED